



April 29, 2021

Dear Adient Supplier,

First and foremost, Adient hopes that you, your employees, families and loved ones remain safe during this global pandemic. Adient appreciates the on-going flexibility and support that you are taking in addressing the challenges bestowed upon us during these unprecedented circumstances. As COVID-19 continues to be very prevalent and severe globally (e.g., India, Turkey, etc.), this is potentially affecting you and your supplier's production and supply chain operations. To that end, Adient must be informed of any impact to your ability to meet your supply requirements due to this continuing COVID-19 situation.

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I'm sure you are also aware that many OEMs are being impacted by the Global Semi-Conductor shortage. It is anticipated that the OEMs are planning to recover volumes with maximum weekly volumes in the coming months. Adient expects you are engaging in appropriate actions to ensure continued supply as the volume is recovered.

Collectively, Adient expects that you take all necessary actions to continue delivery of parts in accordance with our mutual purchase contracts. Adient expects that you are attempting to resolve any supply risks and mitigate any potential supply disruption resulting from this continuing risk for products impacted direct or indirect (sub-supplier) within your supply chain. Please respond to Adient by using our standard "Supply Chain Risk – Supplier Notification" form of any direct or indirect supply risk, specifying (i) which supply chain flows (Adient supplier number and Adient plants), products, volumes and locations are affected by this concern and as of when, and (ii) which measures are being taken to ensure continued supply directly to your Adient plant contacts in addition to the following email address: [SCMPurchasingRiskResponse@adient.com](mailto:SCMPurchasingRiskResponse@adient.com).

If we don't receive any feedback by May 7, 2021, we must assume that your direct supply chain and/or your indirect supply chain is not affected by this incident.

Sincerely,

A handwritten signature in black ink that reads "K Carney".

Kelli Carney  
Senior Vice President and  
Chief Purchasing Officer